

## NOTICE OF OPEN POSITION

**DEPARTMENT:** **Madison County Youth Center**  
**SECURE DETENTION - Primary**  
**SECURITY - Secondary**

**POSITION:** **FLOATER**

**STATUS:** **Full-Time**

**FLSA STATUS:** **Non-Exempt**

**JOB CATEGORY:** **PAT (Professional, Administrative, Technological)**

**JOB DESCRIPTION:** **SECURE DETENTION UNIT:**

Supervises daily activities and attends to the daily needs of residents. Implements program design and behavior management system. Works as a team member to accomplish daily unit business. Completes required paperwork, as needed. Communicates and collaborates with other service providers and agency personnel.

**SECURITY:**

Maintain security of the MCYC campus through use of cameras, monitoring all persons who enter the campus during non-business hours; monitoring all persons entering the Administration and Secure Detention areas; and through random patrols of interior of buildings and exterior of campus.

**JOB REQUIRMENTS:** Requires a staff that has the desire and ability to work effectively with youth in a secure setting. Candidates should possess a working knowledge of the juvenile justice system and child development and the ability to work professionally and productively as part of a team. Must be able to respond quickly to emergency calls. Must be proficient in performing various duties as assigned. Must be 21 years of age and have a high school diploma or GED. Preference may be given to those with post-secondary education.

**WORK SCHEDULE:** Primary Schedule: Friday- Tuesday 3:00pm - 11:00pm Secure Detention; individual must be flexible and willing to work varied shifts/days in both Secure Detention and Security, shifts and department will be assigned based on staffing and resident population.

To ensure consideration, Letters of interest should be submitted to:  
Madison County Youth Center ATTN: Amber Phillips, 3420 Mounds Road, Anderson, IN 46017 or  
[aphillips@madisoncounty.in.gov](mailto:aphillips@madisoncounty.in.gov), no later than **4:00PM, August 12, 2015**.